

Mayor Kilpatrick called the Agenda Meeting to order at 7:34 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, April 25, 2022 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Conti, Dwumfour, Maher, Novak, Onuoha

Absent: Councilwoman Donna Roberts

Others Present: Mayor Victoria Kilpatrick  
Daniel Frankel, Business Administrator  
Denise Biancamano, C.F.O./Treasurer  
Jessica Morelos, Municipal Clerk  
Michael DuPont, Borough Attorney  
Jay Cornell, P.E., Borough Engineer  
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **OLD BUSINESS:**

- Mayor Kilpatrick announced that the following Ordinance(s) will be voted on at the May 9, 2022 meeting.

**ORDINANCE #12-22**

**AN ORDINANCE AMENDING CHAPTER II "ADMINISTRATION"  
OF THE REVISED GENERAL ORDINANCES OF  
THE BOROUGH OF SAYREVILLE TO  
ADD 2-32.7 "COMMUNITY GARDEN"  
(Sponsor- Co. Maher - Public Hearing 5-9-22)**

- **NEW BUSINESS:**

**COMMUNICATIONS & COMMITTEE REPORTS**

➤ **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received and Filed:

- 1) Municipal Clerk's monthly report for the month of March, 2022.
- 2) CFO's Investment Activity report for the month of March, 2022.
- 3) Office on Aging Supervisor's report for the month of March, 2022.

- Seconded by Council President Maher.

B) Received **Tax Appeals** from the following:

- 1) Wahid & Saheb Carvan covering Block 212.08, Lot 1, 79 Scarlet Drive.
- 2) Mank & Mei Chan covering Block 229.02, Lot 1, 15 Sherbone Place
- 3) Julio Paredes & Violeta Mory covering Block 240, Lot 401, 614 Main Street.
- 4) Andrew Arthur & Janice Arellano covering Block 449, Lot 6.21, 8 Puchala Drive.
- 5) Santosh Pradhanang & Sushma Shrestha covering Block 61, Lot 9, 15 Tuthill Court.
- 6) Kristina & Zodiaco Gabrielidis covering Block 83.07, Lot 11, 30 Jensen Road.

7) Raritan International Center, LLC covering Block 334, Lot 1.01,  
521 Raritan Street.

- Referred to Tax Counsel.

C) Committee Reports:

- 1) Public Hearing on budget will be held on May 9<sup>th</sup>.
- 2) Commented on the events this past weekend.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Water & Sewer Director's report for the month of March, 2022.

- Seconded by Councilman Conti.

B) Committee Reports:

- 1) Progress

➤ **PLANNING & ZONING – Councilman Onuoha**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report for the month of March, 2022.
- 2) Fire Prevention report for the month of March, 2022.
- 3) Zoning & Code Enforcement report for the month of March, 2022.

- Seconded by Councilwoman Novak.

B) **Notice to Adjacent Community/Property Owner -**

- 1) Notice of Public Hearing to be held before Sayreville Board of Adjustment on April 27, 2022 for Preliminary and Final Major Site Plan Approval, D(1) Use Variance and bulk variance to construct a warehouse and office space on the northeastern side of Main Street.
- 2) Notice of Public Hearing to be held before the Old Bridge Township Planning Board on April 28, 2022 on an amendment to Township's Master Plan.

- Seconded by Councilwoman Novak.

C) Request received from Wawa for release of the Cash bond covering  
969 Route 9.

- Referred to Borough Engineer

D) Notice of retirement received from Michael Frisch, Electrical Sub Code  
Official, effective June 1, 2022.

- Seconded by Councilwoman Novak.

E) Received the following **Planning Board Resolution** which was  
memorialized on April 20, 2022:

- 1) Jernee Mill Center LLC Site Plan – Granted Time Extension.
- 2) MK Associates, Inc. – Posh Car Wash – Minor Site Plan  
Block 439.01, Lot 4, 932 Route 9 South.

- Seconded by Councilwoman Novak.

F) Committee Reports:

- 1) Progress.

➤ **PUBLIC SAFETY – Councilwoman Dwumfour**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Court report for the month of March, 2022.
- 2) Board of Health Registrar and County reports for the month of  
March, 2022.
- 3) Police Department report for the month of March, 2022.

- Seconded by Councilwoman Novak.

B) Application for membership as a Firefighter received from the following:

- 1) Joseph Allman accepted by Morgan Hose & Chemical Co. No. 1 at their April 7, 2022 meeting.

-Approved.

C) Committee Reports:

- 1) Rabies Clinic will be held on May 7<sup>th</sup>.
- 2) HRC Fun Run & Fishing Derby on May 14<sup>th</sup>.

➤ **PUBLIC WORKS – Councilman Conti**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisor's reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of March, 2022.
- 2) Rent Leveling Board minutes of April 12, 2022.

- Seconded by Councilwoman Novak.

C) Committee Reports:

- 1) Commented on the events held over the weekend.
- 2) Garbage truck was totaled at the landfill.

➤ **RECREATION – Council President Maher**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Recreation Department report for the month of March, 2022.

- Seconded by Councilwoman Novak.

B) Application for Special Event received from the following:

- 1) First Presbyterian Church to conduct a yard sale in the Church parking lot on May 7, 2021 from 8am-12pm.
- 2) Central NJ Real Estate Investors Group to conduct a Giving Back to Charity Softball Game and BBQ at Burke's Park on May 21, 2022 from 10am-6pm.
- 3) St. Stanislaus Kostka R.C. Church Annual Parish Carnival on Parish grounds on June 23-25, 2022 from 5pm-12am.

-Approved/Resolution.

C) Committee Reports:

- 1) Online service requests.
- 2) Registration is open for summer camps.
- 3) Kennedy Park Improvements.
- 4) Old movie theater site.
- 5) Plastic bag ban.
- 6) Status on banners.

➤ **MAYOR – Victoria Kilpatrick**

Mayor commented on the opening of the garden.

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

**- Admin. & Finance**

1) Authorization to award contract for Professional Services to **the Sockler Realty Services Group, Inc.** to provide appraisal services and reports at a fee not to exceed \$18,500.00 covering the following properties:

- PJ Development Group, 7089 Highway 35 & 9
- SAJJ, LLC, 1 Victory Plaza
- Raritan International Center, 521 Raritan Street
- Gallery Motel, Inc., 2020 Highway 35

- Resolution.

- 2) Authorization to amend the following Employee Handbook Policy:  
-#1.17 Payroll Policy

- Resolution.

- 3) Bid received to purchase Borough owned property, Block 215, Lot 32.  
Councilwoman Novak made a motion to reject the bid. Seconded by Council  
President Maher.

Roll call: Councilpersons Novak, Conti, Dwumfour, Maher, Onuoha, all ayes.

- 4) Request for resolution urging the New Jersey Legislature to amend the Budget  
Cap Law to appropriate funds for increasing insurance costs.

- Resolution.

**- Planning & Zoning**

**- Public Safety**

- 1) Authorization to purchase four (4) 2022 Chevy Tahoes from Mall Chevrolet  
through ESCNJ Contract 20/21-09 in an amount not to exceed \$167,161.96  
and lighting/sirens for Vehicles from East Coast Emergency Lighting, Inc.  
through NJ State Contract 17-Fleet-00761 in an amount not to exceed  
\$75,377.04.

- Resolution.

**- Public Works**

- 1) Authorization for Masjid Sadar and Community Center to use the Portable  
Stage for their Ramadan Eid ul Fitr Prayer Service at Kennedy Park on May 2,  
2022.

- Approved.

**- Recreation**

- 1) Authorization to purchase an electronic sign for the Jerry Ust Recreational  
Complex from KC Sign & Awning through Hunterdon County Regional  
Education Service Commission Co-operative Contract #HCESC-SER-21-08 in  
an amount not to exceed \$36,620.00.

- Resolution.

- 2) Request to support the cricket league and need to amend the ordinance to  
charge them the correct fees of 50%.

- Ordinance.

**- Water & Sewer**

- **C.F.O. - Denise Biancamano - None**
- **BOROUGH ENGINEER - Jay Cornell - None**
- **BOROUGH ATTORNEY - Michael DuPont - None**
- **EXECUTIVE SESSION - None**
- **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or  
comments.

Those commenting were:

- Mike Vintzileos, 264 John Street  
Mr. Vintzileos commented on issues with the Court.

- Barbara Kilcommons, 22 Schmitt Street

Ms. Kilcommons questioned if the window replacement at the Senior Center also included shades or blinds.

Council President Maher responded that they would be replaced after the windows are installed.

Ms. Kilcommons commented on the debris in River Road Park. She also commented on the garbage under the train trestle on Minnisink Avenue.

- Robert Izzo, 21 N. Edward Street

Mr. Izzo questioned if they can do a mural contest with the high school for the old movie theater site.

Mayor responded they are going to talk with the owners and see if something can be done.

Mr. Izzo questioned the incident at the landfill.

Councilman Conti said they are investigating it.

No further comments.

**Council President Maher made a motion to close the Public Portion. Seconded by Councilwoman Novak.**

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Councilwoman Novak made a motion to adjourn the Agenda Session. Motion was seconded by Councilman Conti.**

Roll Call: Voice Vote, all Ayes.

Time: 8:41 P.M.

\_\_\_\_\_  
Jessica Morelos, RMC  
Municipal Clerk

Date Approved: \_\_\_\_\_